



## 2020-2021 Undergraduate Financial Aid Revision Request Form

*Please use black or blue ink while filling out this form.*

**Student Name**

**LMU ID**

In order to request changes to your financial aid award, submit this form. ONLY FILL OUT THE SECTION(S) THAT REFERS TO THE CHANGE YOU ARE REQUESTING. **Your request may take 5-7 business days for processing.**

**STUDENT LOAN REVISIONS:**

Please use this section to request changes to the full-year principal amount for your Direct, California, Burns, or Alternative (Private) student loan(s). Please note that origination fees will be deducted from the principal amount of Federal Direct Loans. Students enrolled in both Fall and Spring semesters will have their total loan amount for the year disbursed evenly between the two semesters.

- I would like all of my student loans to be increased to the maximum amounts for which I'm eligible.
- I would like to revise the principal amount of my \_\_\_\_\_ \$  to \$
- I would like to reinstate all of my loans.
- I would like to cancel all of my loans.
- My parent(s) have been denied a Parent PLUS Loan. Please award me an additional Direct Unsubsidized Loan of \$   
(up to \$4000 Freshmen/Sophomores or \$5000 Juniors/Seniors)

**WORK STUDY REVISIONS:**

- Please consider me for a work study award.     Please cancel my work study award.
- I would like to change my work study award from \$  to \$
- I have been hired by Campus Ministry or Phone-a-thon (which require LMU Work) and I would like to cancel \$  of my federal work award and request LMU Work instead.

**HOUSING, ENROLLMENT, GRADUATION OR GRADE LEVEL REVISIONS:**

Indicate the semester(s) and the change(s):     Fall 2020 & Spring 2021     Fall 2020 only     Spring 2021 only

- Housing:**     Living on campus     Living off campus (w/parents)     Living off campus (not w/parents)
- Enrollment:**     0-5 units - Less than half time     12+ units - Full time     6-8 units - Half time     9-11 units - Three quarter time
- Grade Level:**     I will be a sophomore (30-59 completed units)     I will be a junior (60+ completed units)
- Graduation:**     I have filed for graduation in  December 2020  May 2021 with the Registrar's office.

**COMMENTS:**

**Student Name** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**How to Submit this Form:**

The Department of Education requires that documents containing personally identifiable information (PII) must be transmitted through secure means. This form cannot be submitted via email. You may mail or fax this form to the address or fax number listed to the left, or you may submit it as a PDF through our Secure Upload page available at [financialaid.lmu.edu/upload](http://financialaid.lmu.edu/upload)

**Mail:**    **LMU Financial Aid Office**  
1 LMU Drive, Suite 270  
Los Angeles, CA 90045

**Phone:** 310.338.2753  
**Fax:** 310.338.2793

For Office Use Only:  
RRAAREQ - REVREQ at C & R  
Retrieve - Revision Request

FAO Staff Initial \_\_\_\_\_  
Date: \_\_\_\_\_