

## 2018-2019 Verification of 2016 Income for Nontax Filers - Student

**Student Name**

**LMU ID**

The instructions and certifications below apply to the student and the spouse, if the student is married. Complete this section if the student (and spouse) will not file and are not required to file a 2016 income tax return with the IRS.

**Check the box that applies:**

- The student and spouse were not employed and had no income earned from work in 2016.
- The student and/or spouse were employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is provided. Provide copies of all 2016 IRS W-2 forms issued to the student and spouse by their employers. List all employers, even if a W-2 form was not provided.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	2016 Amount Earned	IRS W-2 Provided?
<i>(Example) Suzy's Auto Body Shop</i>	<i>\$2,000.00</i>	<i>Yes</i>
	\$	
	\$	
	\$	
	\$	
<b>Total Amount of Income Earned From Work</b>	<b>\$</b>	

**Certification and Signature section**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

If the student and spouse filed or will file a 2016 IRS income tax return(s) **DO NOT SUBMIT THIS FORM.**

Print Student Name _____	LMU ID _____
Student Signature _____	Date _____
Print Parent Name _____	Parent SSN _____
Parent Signature _____	Date _____

**Federal law does not allow us to use a digital signature on this form. Please print out the form, sign it by hand, and return it to our office attached to an email as an image, by fax, or by mail. All forms must be legible in order to be accepted.**

**How to Submit this Form:**

The Department of Education requires that documents containing personally identifiable information (PII) must be transmitted through secure means. This form cannot be submitted via email. You may mail or fax this form to the address or fax number listed to the left, or you may submit it as a PDF through our Secure Upload page available at [financialaid.lmu.edu/upload](http://financialaid.lmu.edu/upload)

**Mail:** LMU Financial Aid Office  
1 LMU Drive, Suite 270  
Los Angeles, CA 90045

**Phone:** 310.338.2753  
**Fax:** 310.338.2793

For Office Use Only: RRAAREQ - TS16 at R Nolij - Non Filer Form  FAO Staff Initial _____ Date: _____
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